



## HLTAID004 - Provide an emergency first aid response in an education and care setting

### Introduction

Australian Professional Training Academy is a Registered Training Organisation (RTO number 41495) registered with the Australian Skills Quality Authority. Australian Professional Training Academy is proud to offer training in HLTAID004 - Provide an emergency first aid response in an education and care setting.

### Course Description

This course provides learners with the skills and knowledge required to provide for HLTAID004 - Provide an emergency first aid response in an education and care setting and is designed to meet the requirements from the HLT Health training package.

Learners will understand how to respond to an emergency situation, apply first aid procedures and communicate the details of an incident to relevant personal. Additionally, you will also recognise the need to evaluate the incident and your own performance

This course is essential for people who are required to be able to provide first aid if an emergency situation arises in the course of their employment, or everyday life.

This course prepares learners to undertake the assessment to obtain a Statement of Attainment in HLTAID004 - Provide an emergency first aid response in an education and care setting.

### Mode of Delivery

Delivery of this course will be trainer led, face-to-face in a classroom setting combined with skills practice assessment

### Assessment Summary

The student will be assessed by demonstrating procedures applicable to this unit. They will also be required to answer a number of oral and written questions regarding their actions and theoretical application of knowledge. The assessment will also be part of a simulated activity set by the assessor.

This assessment must be conducted by an assessor of Australian Professional Training Academy and must be completed in the workplace or in another environment that accurately simulates the workplace. The is to actively set tasks for the student and must observe these tasks being performed.



To standardise the application of this assessment, the assessment tasks (required skills and knowledge) are based on those specified in the Unit of Competency, HLTAID004 - Provide an



emergency first aid response in an education and care setting. The assessor will use an assessment instrument mapped accordingly to the assessment requirements of this Unit of Competency.

Assessors will apply an assessment procedure to ensure you are ready for the assessment and have the right resources and equipment to achieve the right standard.

### **Course Topics**

- Recognise an emergency situation
- Apply appropriate first aid procedures
- Perform CPR in accordance with ARC guidelines
- Display respectful behaviour
- Operate AED
- Communicate details
- Evaluate the incident and your own performance



### **National recognition**

On successfully completing the training and assessment you will be issued a Statement of Attainment issuing you the unit of competence: HLTAID004 - Provide an emergency first aid response in an education and care setting (Release 5, 6<sup>th</sup> Aug 2015).

This unit of competence is nationally recognised and provides individuals with a valuable outcome that can be applied throughout Australia.

### **Course Commencement Dates**

Contact us for course dates and times.

### **Course Duration and Location**

The course is delivered over two days.

Day-1: Self study at home- Completion of pre-course workbook.

Day-2: Face to face 8 hours training with practical followed by assessment. Day-2 training is delivered at the following address:

Suite 11, 61-67 Haldon Street, Lakemba, NSW 2195

### **Course Materials**

Learner training is supported through the provision of quality learning materials and resources.

Learners should attend the course in comfortable appropriate clothing. All equipment and consumables is supplied as part of the course.

### **Course Conduct**

Learner training is supported through the provision of quality learning materials and resources. On arriving, learners will complete any outstanding enrolment administration and then participate in group learning activities about the theory of providing first aid. Then we put what is learnt into practice via our practical component. There is sufficient time over the day for additional one-on-one training for those requiring it.

### **Pre-Requisites/Entry Requirements**

- There are no qualification pre-requisites for this course.
- Learners must be aged 18 years or older
- Photo Identification is required to be sited prior to course commencement.
- Language, literacy and numeracy skills required to interpret legislative requirements and to undertake written and practical assessment activities.



- Learners must be physically capable of bending and kneeling to provide first aid to a person on the floor. This includes performing CPR for up to 5 minutes.

### **Fees and Charges**

Information about fees and charges is provided in the Schedule of Fees and Charges which will have been included in your pre-enrolment information package. The basic course fees are: \$100 per person.

Please refer to the Schedule of Fees and Charges as it contains important information about related charges and our refund policy.

### **Confirmations**

A learner's position on the course will only be confirmed upon a completed enrolment form and the payment of your course cost.

Numbers are limited to 6 students, so confirmed enrolments will only be able to attend.

Please contact us to schedule your training.



### **Responsibility for Training**

Australian Professional Training Academy is responsible for the quality and delivery of training and assessment and will be the organisation issuing any qualifications and statements of attainment to eligible students.

**This document must be read in conjunction with the Learner Handbook, Schedule of Fees & Charges and USI Fact Sheet.**

**Contact us today!**

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